

# FINANCE, POLICY AND RESOURCES COMMITTEE

## COMMITTEE BUSINESS STATEMENT

UPDATED FOLLOWING MEETING ON 9 JUNE 2015

Please note that this statement contains a note of every report which has been instructed for submission to this Committee. All other actions which have been instructed by the Committee are not included, as they are deemed to be operational matters after the point of committee decision. Where a report instructed requires no decision to be made this will be reported in the Committee's information bulletin.

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead officer(s)/ Service(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Property Sub Committee 24/9/13 article 14	<b><u>Station House Community Centre</u></b>  The Sub Committee agreed to authorise officers to negotiate a temporary License to Occupy in favour of the Station House Media Unit, in the meantime to run on a month to month basis, with a report being brought back before the Sub Committee as soon as arrangements for the future of the occupation and control of the building had been agreed.	Negotiations are on going in terms of the long term future of the property. A temporary license is in place with SHMU.  Future arrangements for the disposal, either by lease or Community Asset Transfer (CAT) are still in discussion. Work on the policy of CAT is still underway.  <b>A report on the Station House Community Centre will be submitted to Committee after the recess.</b>	Stephen Booth - Head of Asset Management and Operations		03/12/15
	Property Sub Committee 22 <sup>nd</sup> April 2014 Article 3	to transfer item 10 (Station House Community Centre), to the Finance, Policy and Resources Committee Business Statement				

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2.	Finance, Policy and Resources 6/5/14 Article 27	<b><u>Review of Access to Leisure Scheme</u></b>  The Committee resolved, amongst other things, to approve the policy recommendations as set out in the report, subject to a further report on the proposed implementation of the changes being considered by the Committee.	Work on the review is ongoing. Due to restructuring and changes in staff, we are not yet in a position to report back to Committee on the proposed implementation of the new scheme. It is planned to bring a report to Committee in December.	Euan Couperwhite (ECS)	30/09/14	03/12/15
3.	Enterprise, Strategic Planning and Infrastructure 12.11.13 (article 32)	<b><u>Galas and Festive Community Grants</u></b>  The Committee agreed that officers identify an appropriate Council service to support the delivery of Galas and Festive Community Grants and report back to the Committee in this regard.	A report is included on the agenda.	Dawn Schultz – Office of Chief Executive	18/02/15	15/09/15
4.	Finance, Policy and Resources 4/12/14 Article 15	<b><u>Shared Services - s.95 Officer</u></b>  It was agreed to receive a report back on the outcome of the trial no later than December, 2015		Jeff Capstick - Corporate Governance	03/12/15	
5.	Finance, Policy and Resources 18/2/15 Article 18	<b><u>Aberdeen Japan Strategy</u></b>  It was agreed to instruct officers to report on progress and impact of Strategy implementation after one year (January 2016) and after the conclusion of the Strategy period (January 2017).		Elaine Robertson - Communities, Housing and Infrastructure	January 2016 & 2017	
6.	Communities, Housing and	<b><u>Management of Events and Commercial Lets in Aberdeen's</u></b>		Daniel Parrot/Takki Sulaiman – Office	March 2016	

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	Infrastructure Committee 18/3/15 Article 32	<b><u>Parks and Open Spaces'</u></b>  It was agreed that all charges be reviewed and agreed at Committee on an annual basis and to request that officers provide a review of how the charges had worked over the last 12 months within that report."		of Chief Executive		
7.	Finance, Policy and Resources 23/4/15 Article 16	<b><u>Recruitment Advertising Arrangements</u></b>  It was agreed to instruct the Heads of Communication and Promotion and Head of Human Resources and Organisational Development to report back to Committee on the experience of the (In-House) trial period with recommendations of how to deal with recruitment advertising going forward.		Jeff Capstick – Corporate Governance	April 2016	
8.	Finance, Policy and Resources 23/4/15 Article 5	<b><u>Potential Options for the Operation and Management of the New Aberdeen Exhibition and Conference Centre</u></b>  It was agreed to report the findings of the market testing exercise with a recommendation on the most appropriate model to the Finance, Policy and Resources Committee in September 2015.	<b>A report is included on the agenda.</b>	Scott Ramsay – Communities, Housing and Infrastructure	15/09/15	
9.	Finance, Policy and Resources 23/4/15 Article 26	<b><u>Satrosphere – Bank Guarantee Renewal 2015/16</u></b>  It was agreed that a report providing	<b>There has been a delay as officers are still awaiting information from concluded building surveys, likely to</b>	Alex Paterson - Education and Children's Services		03/12/15

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		detail on the outcomes of the property surveys being undertaken at 179 Constitution Street will be presented to a future meeting of the Committee.	<b>report back at the December 2015 meeting.</b>			
10.	Finance, Policy and Resources 9/6/15 Article 7	<b><u>Financial Year End Monitoring – Funding Allocations</u></b>  It was agreed that officers would report back to the Committee in six months' time (3 <sup>rd</sup> December 2015 meeting) with a progress update on the funding allocations of the projects.		Sandra Buthlay/Steve Whyte – Corporate Governance	03/12/15	
11.	Finance, Policy and Resources 9/6/15 Article 7	<b><u>Anti-Poverty Strategy</u></b>  It was agreed that officers would bring forward options to the October meeting around the development of an up-to-date Anti-Poverty Strategy and Action Plan		Donald Urquhart – Communities Housing & Infrastructure	15/09/15	
12.	Finance, Policy and Resources 9/6/15 Article 16	<b><u>Events Programme – Winter Festival</u></b>  It was agreed that a report be submitted to the Committee in September 2015 on the details and a breakdown of costs for this year's Winter Festival		Dawn Schultz – Office of the Chief Executive	15/09/15	
13.	Council 24/6/15	<b><u>Aberdeen City Centre Masterplan and Delivery Programme</u></b>  to agree that the Chief Executive will report to the Finance, Policy and Resources Committee on 15 September 2015 on a proposed	<b>There is a report for the Masterplan on the agenda relating to the proposed in-house team structure.</b>	Angela Scott – Office of Chief Executive	15/09/15	

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		programme of enabling works and activities.				
14.	Local Government Employees Joint Consultative Committee 29/6/15 Article 4	<p><b><u>Agency Workers</u></b></p> <p>It was agreed that a report in relation to agency workers be submitted to the next meeting of the Finance, Policy and Resources Committee in September 2015, and that it include the number of agency workers employed by the Council and details of any pre-employment protocols which may be in place to check whether workers have the appropriate qualification/certificate in place.</p>	<b>A report is included on the agenda.</b>	Pete Leonard/Ewan Sutherland – Communities Housing & Infrastructure and Corporate Governance	15/09/15	
15.	Communities, Housing and Infrastructure Committee 27/8/15	<p><b><u>External Funding From Transportation Projects</u></b></p> <p>to note the condition attached to the Sustrans Funding Agreement for 2015/16 – that any savings from the Council's Non-Housing Capital Programme should be reinvested into other active travel projects around the City – and refer this to the Finance, Policy and Resources Committee for information;</p>	<b>This decision is for information only and will be removed from the statement following the meeting.</b>	Will Hekelaar Planning and Sustainable Development		